

Customer Information

FIRST NAME		LAST NAME	
STREET			
CITY	STATE	ZIP	
PHONE			
EMAIL			
COMPANY NAME			

Customization

- PICK YOUR OWN PAPER (250 MINIMUM OF THE SAME BOX)
- HOT STAMP LIDS (100 MINIMUM OF THE SAME BOX)

Wrapping Paper

ITEM	QTY	UNIT PRICE	TOTAL PRICE
Diplomat (4 Rolls)			
Everyday Diplomat (4 Rolls)			
Foil Diplomat (4 Rolls)			
Statesman (6 Rolls)			
Foil Statesman (6 Rolls)			
Hanukkah Statesman (6 Rolls)			
Executive (9 Rolls)			
Envoy (9 Rolls)			
Everyday (9 Rolls)			
VIP (12 Rolls)			
Foil VIP (12 Rolls)			

Shipping Information

If using mailing service or shipping to more than one address, please send your list of addresses separately in the approved Excel format.

FIRST NAME		LAST NAME	
STREET			
CITY	STATE	ZIP	
PHONE			
COMPANY NAME			

When would you like your order to ship?

WEEK OF _____

Will you be using our convenient mailing service, letting us do the drop shipping for you, or should we bulk ship?

- MAILING SERVICE BULK BOTH

Additional Items

ITEM	QTY	UNIT PRICE	TOTAL PRICE
Hot Stamp Lids			

Insert Cards

ITEM	QTY	UNIT PRICE	TOTAL PRICE
Happy Holidays			
A Gift of Gratitude			
COPY TO BE PRINTED ON INSERT CARD:			
TOTAL PRICE (SHIPPING AND APPLICABLE TAX NOT INCLUDED)			

What are acceptable payment methods?

RichWrap gladly accepts Corporate Purchase Orders, checks, ACH, and credit cards as forms of payment for orders. Please indicate below which form of payment is preferred.

Payment Methods

PURCHASE ORDER PO # _____ CREDIT CARD CHECK ACH

Billing Information

FIRST NAME LAST NAME

STREET

CITY STATE ZIP

PHONE

Credit Card Information*

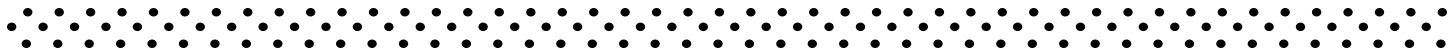
***ALL NEW CUSTOMERS MUST SUBMIT CREDIT CARD INFORMATION AT THE TIME THE ORDER IS PLACED TO SECURE THE ORDER.**

A 3% fee will be incurred for any order paid with AMEX.

CARD NUMBER

EXP. DATE CVC

SIGNATURE



Frequently Asked Questions

When will my credit card be charged?

Credit cards will not be charged until the entire order ships complete and all applicable shipping charges have been applied. Please note: A 3% fee will be incurred for any order paid with AMEX. Please contact RichWrap directly for more information.

How are RichWrap Giftwrap Ensembles shipped?

For customers who want to do their own distribution, ensembles are bulk shipped in master cartons via FedEx Ground, FedEx SmartPost, or LTL Truck. We offer free shipping on bulk orders over \$200 when shipping to one location. For customers who want a more hassle-free experience, RichWrap offers a convenient mailing service. Shipping is done via FedEx SmartPost. Visit our **Mailing** section on our website or contact **liz@richwrap.com** to get more information. A combination of both bulk shipping and mailing service is available as well.

Is shipping included in the price?

RichWrap offers free shipping on bulk orders, over \$200, shipping to one location. For those customers utilizing our mailing service, we charge \$7.50 per shipment for all 4, 6, and 9-roll boxes and \$9.50 for 12-roll boxes. We do make every effort and go far and beyond to find the lowest and most efficient shipping method as well as happily ship ensembles on third-party accounts. We have a very long and strong relationship with FedEx and, together, are diligent in keeping shipping costs down.

RICHWRAP™

GIVING THE GIFT OF GIFTWRAP

401 E. NORTH STREET • ELBURN, IL 60119
630-365-6220 • FAX 630-365-5409 • WWW.RICHWRAP.COM

Price List Gift Wrap Ensembles

Prices*

The following prices are good through

DESCRIPTION	LESS/100	100	250	500
The V.I.P. (12 rolls)				
The Executive (9 rolls)				
The Envoy (9 rolls)				
The Statesman (6 rolls)				
The Diplomat (4 rolls)				
The Everyday (9 rolls)				
The Everyday Diplomat (4 rolls)				

The Foil Ensemble Line

DESCRIPTION	LESS/100	100	250	500
The Foil V.I.P. (12 rolls)				
The Foil Statesman (6 rolls)				
The Hanukkah Statesman (6 rolls)				
The Foil Diplomat (4 rolls)				

*Unit Price Schedule – All items may be grouped for quantity price

General Information

- Packing:** All items have their own individual corrugated mailer. No additional wrapping is necessary for going through the mail. For ease of handling prior to mailing, they are packed in corrugated master cartons.
- Order Deadline: November 1st**
Orders received after this date will be filled on a first-come, first-serve basis as long as stock is available.
- Freight:** Free bulk shipping for orders over \$200 when shipped to one location.
- Payment Terms:** Net 10 days
- Samples:** Available at the less/price—immediate delivery.
- Mailing Service:** Let us do the drop shipping for you! Supply us your list in the proper Excel format and we can ship directly to your recipients. Easy, accurate and hassle-free! Flat rate shipping of \$7.50 plus \$.80 service fee for all 4, 6, and 9-roll ensembles and \$9.50 plus \$.80 service fee for all 12-roll ensemble. We must receive your list by **November 15th** to guarantee this rate. For more information, contact us by visiting richwrap.com/contact.
- Imprinting:** Company identification, when desired, can be applied in one of several ways (i.e. hot stamping or pressure sensitive label). Certain minimums and special restrictions apply. Ask for special quotations.